



PARENTS CODE OF CONDUCT

RULES & GUIDELINES OF WINGS DAYCARE CENTRE

- The Daycare starts at 11a.m from Monday to Saturday and ends at 6:30p.m from Monday to Friday and ends at 5:00p.m on Saturdays. We request parents to kindly pick kids within the closing time; however we do consider certain unexpected delays and hence an excuse for an extra 5 minutes is accepted, after which fine would be levied of Rs.100/- for every 5 minutes delay. Repeated offenders may face restricted use of the Daycare.
- The Food for the Children has to be provided by their guardian and details of which has to be provided to the institute. The snack that the child is supposed to be given has to be provided by the parent which also has to be labeled clearly. The Institute will not provide any food items whatsoever.
- All the items sent with the children should be properly labeled.
- Two sets of extra dress/change should be sent with the child along with napkins, towel, one bathroom slipper, comb, hairband/clips.
- If the child is not toilet trained then 3-4 diapers has to be sent with the child.
- The child along with his /her luggage has to be brought and picked up from the school premises. An Escort card provided by Wings has to be produced at the time of pick up without which we will not be able to release the child at any cost.
- The Institute is strictly under CCTV Surveillance and **no** guardian will be given personal access of the camera on their individual mobile phones. In case of any issues the parent is free to contact the Principal and access the playback.
- Parents are not allowed to give personal gifts or money to the staff or children.
- Birthday parties may be celebrated in the Daycare, but we request that the parents provide simple, healthy snacks along with cake and juice. Return gifts are strictly disallowed. Please provide plates, spoons, glasses, napkins and candles. At the birthday parties only four adults are allowed, i.e. parents and grandparents. We strictly do not allow friends/colleagues/relatives/cousins of parents or kids to attend the party.
- The use of the Daycare is a privilege and not a right. It is a campus resource just like any other scientific facility. Failure to abide by the regulations can result in restricted usage or dismissal from the Daycare based on the severity of the violation.
- It is the responsibility of the parents to educate their children about appropriate behavior when in the Daycare. While in the Daycare, children must respect and listen to the Daycare teachers and staff. This applies to staying within Daycare premises, participating in activities, respectful behavior and interaction with other kids and Daycare staff.